

**WEST BRANDYWINE TOWNSHIP**  
**RESOLUTION NO. 06-2025**  
**Fee Schedule**

**BE IT RESOLVED AND ENACTED**, the West Brandywine Township Board of Supervisors hereby adopts the following schedule of fees to be paid to the Township upon submission of the listed permits

Where fees are based upon estimated costs, the valuation of the proposed construction or work shall include the entire value of such construction or work. The Township Codes/Building Inspector and/or a designated Township individual shall have the right to verify or correct the estimated cost of such construction or work and shall upon request be furnished with a copy of an executed contract or other documents of which confirm or validate the estimated cost or value. Permit Fees shall be non-refundable.

Applicants for permits issued by the Codes Administration Office or other Municipal Department shall, upon permit approval pay the fee or fees described below.

1. In addition to any Permit Fee, the Township will add the UCC permit fee according to Act 157 of the PA Uniform Construction Code that requires all code agencies collect a surcharge on all building permits.
2. Permit changes constitute additional review and inspection costs.
3. Additional inspections requested by a builder/homeowner or any reinspection required due to a failure constitutes an additional inspection fee.

**A. RESIDENTIAL PERMITS:**

1. New single family dwelling unit, multiple family units, dormitory, convent, nursing home, hotel, motel, rooming house, institutional home, mobile home, or similar residential buildings, for each square foot of useable floor area, the sum of **.41** per square foot, excluding attic and crawl spaces with less than 6'-0" vertical clearance.

Stormwater – fees site specific to be determined by the engineer.

Recording fees responsibility of applicant. \$ 0.41 /sq. ft.

New Residential Construction Zoning Permit \$ 77.00

Use and Occupancy Certification per dwelling unit \$ 128.00

2. Additions to residential buildings; and construction of new miscellaneous accessory buildings to residential use, including but not limited to detached garages, porches, car ports, stables, shelters for pets, bath houses, greenhouses, or similar structures, and additions thereto, for the first **\$1,000.00** of estimated costs, or fraction thereof, the sum of **\$103.00**; and for each additional **\$1,000.00** of estimated costs up to and including \$5,000.00, the additional sum of **\$21.00**; for each additional **\$1,000.00** of estimated costs over **\$5,000.00**, the additional sum of **\$10.00**.

First \$1,000 of estimated costs or fraction thereof, the sum of \$ 103.00

For each additional \$1,000 of estimated costs up to and including

\$5,000, the additional sum of: \$ 21.00

For each additional \$1,000.00 of estimated costs over \$5,000.00, the

additional sum of: \$ 10.00

However, where said additions or accessory buildings exceed 1000 square feet of floor area, excluding areas of crawl space and attic space under six (6) feet in height, the fee shall be the sum of \$.41 per square foot. Stormwater – fees site specific to be determined by the engineer. Recording fees responsibility of applicant.

	\$	0.41 /sq. ft.
Zoning Permit - Additions to Residential Buildings:	\$	77.00
Use and Occupancy Certification fee shall be required for all new habitable additions to residential buildings:	\$	128.00
Use and Occupancy Certification for all other construction within this category shall be included in the building permit fee. ( <i>Refer to item #A1 above</i> )		
3. Garden sheds, garages, utility sheds and gazebos, above 200 Square feet, follow the fee schedule set forth in item #A2 (above). Use and Occupancy fee included in permit fee.		TBD
Garden sheds, garages, utility sheds and gazebos between 64 square feet and 200 square feet shall require a Zoning Permit.		
*Oversize/Overweight permits shall be required for hauling loads specified by ordinance 2009-05 ( <i>see Police Section of fee schedule</i> ), shed permit approval contingent upon verification of approved/paid hauling permit where applicable.		
Zoning Permit fee:	\$	77.00
4. Alterations to existing residential buildings and to miscellaneous accessory buildings to residential use, which alterations do not increase the floor area of the building, for the first \$1,000.00 of estimated costs, or fraction thereof, the sum of:		
	\$	103.00
* and for each additional \$1,000.00 of estimated costs up to and including \$5,000.00, or fraction thereof, the additional sum of:	\$	21.00
* and for each additional \$1,000.00 of estimated costs over \$5,000.00, the additional sum of:	\$	15.00
*Use and Occupancy Certificate Fee:	\$	128.00
5. In ground and above ground swimming pools with depth in excess of 36", tennis courts, and other recreational facilities accessory to residential use shall follow the fee schedule set forth in item <b>#A2 above</b> . <i>Stormwater – fees site specific to be determined by the engineer. Recording fees responsibility of applicant.</i>		
Zoning Permit fee:	\$	77.00
6. Any additional inspection requested by a builder or homeowner or any re-inspection required due to a failure of a required inspection.		
	\$	77.00

#### B. NON-RESIDENTIAL PERMITS:

1. Non-residential buildings - New & Additions, including but not limited to buildings for commercial and industrial uses, or the construction of new miscellaneous accessory buildings or additions thereto

A base review fee of:	\$	772.00
A base permit fee of:	\$	1,030.00
Plus per square foot:	\$	0.52 /Sq. ft.

Use and Occupancy Certification shall be required in addition to the		
building permit fees:	\$	257.00
Along with a Zoning Permit at a cost of:	\$	77.00
To the extent that the Township Zoning Officer or Engineer estimates that the cost of a review of the permit application will exceed \$1,000, the applicant shall be required to establish an escrow with the Township in an initial amount of \$1,000.00 and maintain a minimum balance requirement of \$500.00 each month thereafter, until the issuance of a use and occupancy permit is granted.		
Initial Escrow:	\$	1,000.00
Escrow Minimum monthly balance:	\$	500.00
2. New buildings for agriculture, or new additions to existing agricultural buildings, or the construction of new miscellaneous accessory buildings for agriculture or additions thereto:		
A base review fee of:		
	\$	772.00
A base permit fee of:	\$	1,030.00
Plus, the sum of per square foot:	\$	0.52 /sq. ft.
Fee for Use and Occupancy Certification shall be required in addition to the building permit fees:	\$	257.00
Fee for Zoning Permit:	\$	77.00
To the extent that the Township Zoning Officer or Engineer estimates that the cost of a review of the permit application will exceed \$1,000, the applicant shall be required to establish an escrow with the Township and maintain a minimum balance requirement each month thereafter, until the issuance of a use and occupancy permit is granted.		
Initial Escrow:	\$	1,000.00
Escrow Minimum monthly balance:	\$	500.00
3. Issuance of New Zoning Permit:	\$	77.00
4. Alterations to existing non-residential buildings and to miscellaneous accessory buildings to non-residential use, which alterations do not increase the floor area of the buildings:		
A base review fee:	\$	772.00
for the first \$1,000.00 of estimated costs up to and including \$5,0000, or fraction thereof, the sum of:	\$	103.00
and for each additional \$1,000.00 of estimated costs the additional sum of:	\$	26.00
and for each additional \$1,000.00 of estimated costs over \$5,000 the additional sum of:	\$	16.00
Fee for Use and Occupancy Certification shall be required:	\$	128.00
5. Moving of buildings to a new site in or outside of West Brandywine Township:		
for each structure the base fee of:	\$	103.00
plus per square foot. (NOTE: All new construction shall be computed under the schedule set forth above.)	\$	0.21 /sq. ft.
6. Mobile Home Park Permit -- base fee plus:	\$	206.00
Additional fee per approved lot/space (annual fee):	\$	26.00
7. Removal or demolition of mobile homes located in mobile home parks or stand-alone property parcels:	\$	103.00

8. Demolition of buildings:		
for each residential or accessory structures under 200 square feet the		
sum of:	\$	77.00
for all other structures, the sum of:	\$	206.00
except mobile homes addressed in preceding section. Over 200		
square feet a base fee of:	\$	206.00
plus, per square foot:	\$	0.26 /sq. ft.
9. Blasting Permits:	\$	154.00
10. Fees for sign permits for any sign for which a permit is required by Township ordinance shall be as follows:		
a. Up to and including a total exposed area of 25 square feet per sign:	\$	103.00
b. Over a total exposed area of 25 square feet per sign:	\$	154.00
c. The necessity for bonds and the amount thereof shall be determined by the Codes Administration Office upon a case-by-case basis, and upon the submission of each individual application.		TBD
11. Roadside stands (display permit) shall be the sum of:		
three-month duration:	\$	51.00
one-year period:	\$	154.00
12. Erection of Towers:		
Base fee:	\$	1,030.00
plus, per foot:	\$	6.00
Installation of antennas on towers base fee:	\$	1,030.00
plus \$51.00 per thousand dollars of installation cost.	\$	51.00
13. Fuel storage tanks and pumps (Liquid & Gas Fuels) <i>Applicants must show valid license and State approval to install and/or remove tanks.</i>		
Base fee	\$	128.00
Tanks (per each 1,000 gal. or fraction thereof Liquid capacity)	\$	51.00
For Each Pump	\$	26.00
14. Miscellaneous Administrative Fees, Rates & Services - These fees will include all improvements not covered by any other section of this schedule.		
Fee Schedule - Per hour basis (Minimum of one (1) hour):		
Township Codes/Building Inspector per hour	\$	77.00
Township Manager per hour	\$	103.00
Private Event Police Officer per hour	\$	103.00
Township Public Works Director	\$	77.00
Township Consulting Engineer costs as invoiced and paid by the Township		TBD
Private Inspection Agencies/Testing costs as invoiced and paid by the Township		TBD
15. Highway Occupancy Permits – Township owned roadways:		
Permit fees for the Occupancy of Township owned roadways shall be in accordance with Pennsylvania Title 67 Chapter 441.4 for occupancy due to driveway construction		TBD
Permits are not required for new developments on new streets where driveways or crossings are constructed prior to the acceptance of the street by the Township.		TBD
State owned roadways shall require a permit issued from PennDOT.		TBD

16. Temporary structures including but not limited to construction trailers, tents, and air supported structures. Permits may be renewed at the Township's discretion every six months for a renewal fee:			
	Valid for 6 Months	\$	103.00
	Renewal fee	\$	51.00
17. Any additional inspection requested by a builder or homeowner or any re-inspection required due to a failure of a required inspection.		\$	77.00
18. Renewal of building permits, mechanical permits, and plumbing permits; for each active permit upon two (2) years of the issuance date of the permit, a fee equaling 25% of original permit cost, a minimum renewal fee of \$103.00 is applicable		\$	103.00
19. Zoning permits as defined by Section 200-157 of West Brandywine Township. <i>Zoning permits expire two years from payment.</i>		\$	77.00
20. Formal Request for a Zoning Interpretation <i>Required Advertising costs shall be the responsibility of the requester</i>		\$	309.00
21. Floodplain Permit:		\$	350.00
a. Floodplain meeting the criteria described in Chapter 89-402 of the Code of West Brandywine Township requiring a Floodplain permit.			
b. To the extent that the Township Zoning Officer or Engineer estimates that the cost of a review of the permit application will exceed \$500.00 the applicant shall be required to establish an escrow with the Township in an initial amount of \$500.00 and maintain a minimum balance requirement of \$250.00 each month thereafter, until the issuance of a Use and Occupancy permit is granted.			
c. Administrative fee of 2% of Township Consultant cost invoices shall be charged to the permit applicant requiring a cash escrow to reimburse the Township for the time and costs incurred to administer the escrow accounts and the reimbursement of required review and inspection.			
22. Grading activities meeting the criteria described in Chapter 200-88 Section A1. and Act 167 Stormwater Management of the Code of West Brandywine Township requiring a Grading Permit a fee of \$350.00 upon submission of permit. To the extent that the Township Zoning Officer or Engineer estimates that the cost of a review of the permit application will exceed \$500.00 the applicant shall be required to establish an escrow with the Township in an initial amount of \$500.00 and maintain a minimum balance requirement of \$250.00 each month thereafter, until the issuance of a use and occupancy permit is granted.		\$	350.00
Administrative fee of 2% of Township Consultant cost invoices shall be charged to the permit applicant requiring a cash escrow to reimburse the Township for the time and costs incurred to administer the escrow accounts and the reimbursement of required review and inspection.			
23. Stormwater – fees site specific to be determined by the engineer. Recording fees responsibility of applicant.			

**C. Plumbing Permits****1. Residential Plumbing Permit Fee Schedule pertaining to new construction, additions, replacement, and remodeling.**

Permit base fee: \$ 128.00

Plus specific fixtures, supply and drain lines as follows:

a. New Water Service Line	\$ 51.50
b. Stacks	\$ 10.30
c. Water Closets	\$ 6.18
d. Bathtubs	\$ 6.18
e. Lavatory Sink	\$ 6.18
f. Kitchen Sinks	\$ 6.18
g. Laundry Tubs	\$ 6.18
h. Garbage Disposals	\$ 6.18
i. Dishwashers	\$ 6.18
j. Water Treatment Equipment	\$ 25.75
k. Sump Pumps & Sewage Ejectors (indoor units)	\$ 25.75
l. Floor Drains	\$ 6.18
m. Water Heaters	\$ 25.75
n. Miscellaneous Fixture	\$ 10.30
o. Hydronic Solar Systems	\$ 206.00
p. Sprinkler Systems per sprinkler head	\$ 10.30
q. Hose Bibs	\$ 6.18
r. Building sewer / public sewer connections	\$ 128.75
s. Water meter installation	\$ 10.30

t. Grinder Pumps associated with Building Sewer Installation \$ 250.00  
(Plus, costs for recording of the required maintenance agreement at the  
Chester County Recorder of Deeds office) TBD

**2. Non-Residential Plumbing Permit Fee Schedule pertaining to all plumbing applications outside the scope of single and multi-family dwellings.**

A permit base fee of: \$ 206.00

Plus, specific fixtures, equipment, supply and drain lines as follows:

a. Water Service Line	\$ 103.00
b. Stack	\$ 10.30
c. Lavatory Sink	\$ 10.30
d. Laundry Tubs	\$ 10.30
e. Garbage Disposals	\$ 10.30
f. Dishwashers	\$ 10.30
g. Sink	\$ 10.30
h. Water Closets, Urinals, Bidets	\$ 10.30
i. Water Heaters	\$ 51.50
j. Solar Systems	\$ 103.00
k. Hose Bibs	\$ 10.30
l. Water Treatment Equipment	\$ 51.50
m. Floor Drains	\$ 10.30
n. Miscellaneous Fixtures - Specialty equipment including but not limited to garbage can washers, food grinders, health care equipment, separators and interceptors, whirlpools, beverage dispensing equipment, etc.	\$ 10.30
o. Sprinkler Systems:	

Base fee: \$ 103.00

Plus, per sprinkler head. \$ 10.50

	\$	309.00
q. Standpipe Systems, per standpipe fee	\$	309.00
r. Oil/Grease traps or separators	\$	206.00
s. Building sewer / public sewer connections	\$	128.00
t. Water meter installation	\$	10.50
u. Grinder Pumps associated with Building Sewer Installation	\$	250.00
<i>(plus, costs for recording of the required maintenance agreement at the Chester County Recorder of Deeds office)</i>		

**D. MECHANICAL PERMITS:**

1. Residential Mechanical Permits for new single and multi-family dwellings additions and renovations in which mechanical systems require alteration or replacement.

Base fee: \$ 128.00

Additional fees:

a. Installation of heating or cooling system	\$	103.00
b. Installation of chimney vent and or chimney connectors	\$	10.50
c. Installation of heat duct	\$	10.50
d. Installation of ventilation piping	\$	5.50
e. Installation of gas fireplaces	\$	26.00
f. Installation of generators	\$	77.00

2. Non-Residential Mechanical Permits for new installations and replacement of equipment in all structures not considered Residential. Base Fee plus;

Base Fee \$ 206.00

- a. Heating, ventilating, ductwork, air conditioning, exhaust venting, combustion air, pressure vessel, solar hot air, fuel oil, refrigeration systems and appliance installations per each \$1,000 or fraction thereof, of valuation of the installation cost

\$ 16.00

- b. Alterations and additions to existing systems per each \$1000.00 or fraction thereof.

\$ 16.00

- c. Boilers (based on BTU input) base fee:

\$ 206.00

33,000 BTU to 165,000 BTU \$ 52.00

165,0001 BTU to 330,000 BTU \$ 62.00

330,001 BTU to 1,165,000 BTU \$ 72.00

1,165,001 BTU to 3,300,000 BTU \$ 82.00

Over 3,300,000 \$ 92.00

**E. ELECTRICAL PERMITS:**

1 Commercial only	\$	310.00
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**F. MISCELLANEOUS PERMITS:**

1. Photovoltaic Solar Systems	\$	412.00
2. Contractor Insurance Verification Registration Permit ( <b>annually</b> )	\$	46.00
3. Home Occupation Permits	\$	103.00
4. Fence Permit (on requiring a Zoning Permit)	\$	77.00
5. Decks up to \$5,000	\$	154.00
	plus, Zoning Permit	\$ 77.00
6. Decks over \$5,000	\$	257.00
	plus, Zoning Permit	\$ 77.00
7. Amusement Permit Fee:		
a. Permanent amusement application		
(> 30 days thru the end of each calendar year)	\$	51.00
b. Temporary amusement application (30 consecutive days)		
(≤ 30 consecutive days)	\$	31.00
8. Junk Yard Permit ( <b>annual</b> )	\$	154.00
9. Meeting Room Rental for group meeting events per single use (not for personal recreational use)		
	Large meeting room	\$ 30.00
	Small meeting room	\$ 20.00
	Both meeting rooms (partition wall removed)	\$ 50.00

**G. PARK & RECREATION:**

## 1. Pavilion Rental Permit:

Amphitheater Resident	\$ 77.00
Amphitheater Non-Resident	\$ 128.00
Pavilion #1 Resident	\$ 51.00
Pavilion #1 Non-Resident	\$ 92.00
Amphitheatre/Pavilion #1 Resident	\$ 103.00
Amphitheatre/Pavilion #1 Non-Resident	\$ 180.00
Pavilion #2 Resident	\$ 31.00
Pavilion #2 Non-Resident	\$ 56.00
Pavilion #3 Resident	\$ 41.00
Pavilion #3 Non-Resident	\$ 77.00

## 2. Baseball Field Permit for Travel Team Use Upon Availability

(Insurance cert required):

March through June (2.5 hours/week)	\$ 515.00
July through October (2.5 hours/week)	\$ 412.00

*(Insurance cert required, rate is for the 4-month period, Township can close fields if deemed unplayable) ---fields will be red flagged*

## 3. Soccer Field Permit for Travel Team Use Upon Availability:

March through June (2.0 hours/week)	\$ 463.00
July through October (2.0 hours/week)	\$ 360.00

*(Insurance cert required, rate is for the 4-month period, Township can close fields if deemed unplayable) ---fields will be red flagged*

## 4. Unscheduled events utilizing soccer or baseball fields when available:

Per game	\$ 26.00
Practice per hour	\$ 11.00

**H. POLICE:**

## 1. Shooting Range \$50.00 per hour plus \$50.00 per hour Range Master

Fee when applicable (as determined by range policy). \$ 50.00

## 2. Accident Reports \$ 15.00

## 3. Fingerprinting for Employment: \$ 25.00

## 4. Right to Know Request per each audio and/or video recording \$ 100.00

## 5. Solicitation Fee:

One Week License	\$ 18.00
One Month License	\$ 33.00
90-day License	\$ 48.00

## 6. Commercial and Residential Alarm Device Registration Permit: \$ 77.00

New \$ 26.00

Annual Renewal fee \$ 128.00

## 7. Non-Residential Alarm Installation Permit Base Fee: \$ 11.00

Additional per device fee including but not limited to notification and detection devices (annual)

## 8. Oversized/Overweight Hauling Permit Fee:

a. General issuance fee for all oversized vehicles. \$ 77.00

b. General issuance fee for all overweight vehicles, plus one dollar (\$1.00) per ton over legal weight for Single Usage \$ 1.00 /ton overage

c. Issuance fee for all oversized vehicles Monthly Rate \$ 300.00

d. Issuance fee for all oversized vehicles Annual Rate. \$ 1,000.00

**I. ADMINISTRATION:**

1. Solid Waste Certification	\$	15.00
2. Right to Know Requests shall be maximum fees permitted pursuant to the Open Records statute.		TBD
3. Solid Waste Fee annual fee	\$	325.00
4. Mattress Disposal Fee (mattress & box spring billed separately)	\$	30.00
5. Tire Recycling Fee:		
	Truck	\$ 15.00
	Car	\$ 5.00
	Motorcycle	\$ 3.00
	Bicycle	\$ 3.00
	Rim	\$ 35.00
6. Mulch Delivery Fee: <b>per delivery-residents only</b>		40.00
7. Mulch Fee: approximately 5 yards ( <b>pick up at Township</b> )	\$	25.00
8. Composted Leaf Mulch: approximately 5 yards ( <b>pick up at Township</b> )	\$	40.00
9. Non-Sufficient Funds (NSF) Fee	\$	50.00
10. Zoning Ordinance Books and SALDO Books	\$	50.00
11. All other Code Books or Documents shall be the Township cost plus a 2% administration fee.		TBD

**DISCLAIMER**

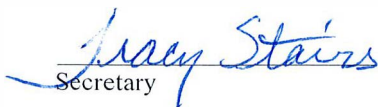
The failure to list, in this Resolution, a fee that is properly listed elsewhere shall not preclude the responsibility to pay that fee.

**SEVERABILITY**

If any sentence, subsection, clause, phrase, or figure of the Resolution is for any reason held to be unconstitutional or invalid, such decision shall not affect the remaining portions of this Resolution.

**RESOLVED**, this 6th day of January 2025 by the West Brandywine Township Board of Supervisors

**ATTEST:**

  
Secretary

**BOARD OF SUPERVISORS**

  
Chair

  
Vice-Chair

  
Supervisor

